

URBANPROMISE STREETLEADER JOB POSTING 2018

Position Title: StreetLeader Director Children and Youth Ministries
2 positions: Eastside & Southside Department

Reports To: CYM Director Salary Full- Time + Benefits \$30,000-35,000
Range:

Position Summary:

The mission of UrbanPromise is to equip children and young adults with the skills necessary for academic achievement, life management, spiritual growth, and leadership. The Children & Youth Ministries Department (CYM) and the Street Leader (SL) Program seek to equip youth with on-the-job training and leadership skills development through experience working at summer camps and afterschool programs. Through this program, youth promote positive change in their communities by mentoring younger children, experiencing meaningful employment, exploring their faith, engaging in experiential learning and developing necessary life skills.

The Street Leader Director (s) are responsible for providing leadership and guidance to the Street Leaders on an on-going basis. The SL Director's focus is to engage youth in long-term relationships that support their growth and development. The SL Director (s) will be present on-site at ASP's and summer camps to provide direct support to SL's daily. The SL Director(s) are responsible for supporting all aspects of SL job training and personal development, ensuring good conduct and empowering youth in their role. The SL Director (s) also serve as the intermediary between the StreetLeaders, Site Directors and the larger Children and Youth Ministries Department. The SL Director (s) will work closely with the designated Site Directors to coordinate all aspects of ASP and summer camps.

Essential Job Functions:

1. To work in conjunction with the entire SL team to implement the SL mission by organizing, directing and managing SL programs in Camden.
2. To serve as a spiritual leader, guide and mentor to SL's.
3. To promote youth engagement and retention in school and SL programming.
4. To manage payroll responsibilities and the performance evaluation process each quarter in conjunction with the StreetLeader leadership team and Human Resources and Accounting offices.
5. To manage and track SL database and assist with grant reporting.
6. To supervise & facilitate the on-going training of Streetleaders in classroom/behavior management, spiritual development, conflict resolution, communication skills, leadership skills and personal enrichment.
7. To lead youth in lesson planning and implementation of class curriculum and job responsibilities.
8. To lead weekly life skills sessions/enrichment classes which promote positive youth development and address SL's academic achievement, life management, spiritual growth, leadership development, college preparation and career planning.
9. To assist in the planning and implementation of monthly service learning projects and college tours.
10. To lead the planning and execution of SL Job Fairs, SL hiring and the SL Retreat.
11. To assist in CYM and UP special events including but not limited to Golf Tournament, Annual Banquet, More than a Beauty Pageant and other SL focused initiatives.
12. To establish, develop and maintain relationships with community partners such as local High Schools and Universities in promoting SL program outcomes.
13. To collaborate with all other UP departments and external partners in assuring cohesive service delivery and case management to SL's and their families.

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Essential Job Requirements:

EDUCATION Bachelor's Degree or higher, preferably in Human Services or Youth Ministry

EXPERIENCE Experience working with youth or case management experience

REQUIRED SKILLS The SL Director candidate must present a detailed one- year plan for youth leadership development, recruitment, and retention.

Public speaking, Knowledge and experience Microsoft Office Suite, strong interpersonal communication, time management, teamwork/collaboration, Driver's license in good standing and comfort driving larger vehicles.

PREFERRED SKILLS CPR and First Aid Certification; CDL License or ability to obtain one within 6-9 months of hire.

PHYSICAL REQUIREMENTS The SL Program Director is expected to perform duties and responsibilities of a physical nature. Must be able to lift a minimum of 15 lbs. She or he must have an ability and comfort with physical activity