

URBAN**PROMISE** MINISTRIES JOB DESCRIPTION

Position Title: Licensed Clinical Social Worker Department: Wellness Department

Reports To: Wellness Director Salary Range: \$ 62,815-\$78,518 + Benefits and 401k package& match

Position Summary:

The UPM Camden Licensed Clinical Social Worker will be responsible for providing trauma-informed mental health services to children and families within the Urban Promise Community. Services are intended to promote enhanced functioning and overall well-being. The Wellness Center mission is to help reduce the impact of toxic stress. This is implemented through a trauma-informed, holistic framework that encompasses the eight dimensions of wellness. The Licensed Clinical Social Worker is an integral part of the Wellness Team, providing direct support to children and youth in the UPM community as well as direct supervision to the School Based Counselor and MSW interns.

Essential Job Functions

1. Provides direct mental health services to children/youth, including intake/crisis assessments, individual, group, and family counseling. Counseling may focus on academic, social, emotional, behavioral, or developmental issues to promote enhanced functioning.
2. Facilitates a minimum of 3, 8-week therapeutic groups a year.
3. Consults with parents, classroom teachers, school principal and other school/program personnel on a regular basis to maximize effectiveness of services.
4. Assesses mental health needs and develops individualized treatment plans with clients.
5. Serves as a resource consultant in assessing family needs and linking them to community service agencies for coordination of long-term care, to address needs that extend beyond the scope of the Wellness Center.
6. Supports staff in navigating student needs and providing proper support. This may include but is not limited to coaching, training, developing behavioral plans, working with the CST on accommodations and conducting family team meetings.
7. Assists in the development & coordination of quarterly trainings for identified needs across the organization.
8. Provides monitoring and support for the integration of Wellness principles across departments.
9. Leads the coordination of Girls/Guys Group across the organization.
10. Facilitates socio-emotional learning groups and developmental skills classes for Grades K-8th. Assists with Urban Promise Academy Health & Wellness Classes as the needs arise.
11. Integrates latest research on positive youth development and counseling in treatment and stays abreast of current changes and trends in the field.
12. Maintains clearly detailed student records and case notes on everyone receiving services. Maintains confidentiality and HIPAA compliance.
13. Collects, tracks and inputs wellness program data to assure outcomes are met.
14. Functions as an essential member of the Wellness & Crisis Response Team outside of the parameters of the regular work schedule; when emergencies arise.
15. Provides direct supervision to SBC and MSW Interns.
16. Seeks to build and maintain partnerships that promote wellness principles and align with UP values. Works with Wellness Director & Coordinator on coordination and execution of all partner programs.
17. Attends ministry-wide meetings, including but not limited to All-Staff meetings, out of school program meeting and wellness team meetings.
18. Participates in Urban Promise events and fundraisers.
19. Assists with grant compliance and volunteer support.
20. Will assure license remains active and in good standing.
21. Performs other duties as assigned by Wellness Director.

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Essential Job Requirements:

EDUCATION Master’s degree from an accredited University or College in the field of Counseling, Psychology, Social Work or a highly related Human Services field.

Current NJ Clinical Social Work License, LCSW

EXPERIENCE A minimum of three years’ experience working with youth in a counseling or mental health capacity. A minimum of 2 years providing LCSW supervision.

PREFERRED SKILLS Proficient in Microsoft Office, Google, Outlook and Canva

PHYSICAL REQUIRMENTS Can lift 10-20lbs

EEO Statement

UrbanPromise is an Equal Opportunity Employer that values diversity, inclusion, equity matters of fairness and effectiveness in all our communities. UrbanPromise is committed to hiring and retaining staff that reflects the diversity of our communities we serve and foster an inclusive working environment where staff of all backgrounds feel welcomed and engaged.

Therefore, UrbanPromise does not and shall not discriminate based on race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring, and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, children, youth, families, volunteers, donors, partners, visitors, applicants, and vendors.